**Teacher Recommendation Form**

Today’s Date: \_\_\_\_\_\_\_\_\_\_\_\_

Recommendation Deadline: \_\_\_\_\_\_\_\_\_\_\_\_

*(should be at least 3 weeks from today)*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student Name Graduation Year

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Teacher Name

**Important:** Ask teachers in person if they will consider writing a letter of recommendation on your behalf. Some teachers have a limit on the number of letters that they will write and they do have the right to say no, especially if you ask them at the last minute.

**AFTER** your teacher agrees to write a recommendation letter, please give them this completed form. Be thoughtful about your responses, and use examples where possible. No one word answers allowed!

Name of course(s) and final grade(s) earned:

Describe a SPECIFIC moment from class where you were at your best. You can share more than one example, but make sure to share details for each.

What did you enjoy most about the class(es)?

What did you find most challenging?

As a student in this class, how would you describe yourself? What are your academic strengths and weaknesses?

What challenges have you overcome in this class?

Does the subject matter tie into what you might want to study in college? If so, please explain.

Is there anything specific that you hope the teacher will share in your recommendation?